



**CITY OF JONESVILLE
COUNCIL AGENDA
FEBRUARY 16, 2022 - 6:30 P.M.
JONESVILLE POLICE DEPARTMENT, 116 W. CHICAGO STREET**

1. CALL TO ORDER / PLEDGE OF ALLEGIANCE / A MOMENT OF SILENCE

2. APPROVAL OF AGENDA

3. PUBLIC COMMENTS

Citizens wanting to address the Council can do so at this time. Persons addressing the Council are requested to give their name and address for the record when called on by the Mayor.

4. PRESENTATIONS AND RECOGNITIONS

A. None.

5. PUBLIC HEARING AND SUBSEQUENT COUNCIL ACTION

A. None

6. REPORTS AND RECOMMENDATIONS

- A. Planning Commission Appointment [Action Item]
- B. Laboratory Renovations – Pay Request No. 3 [Action Item]
- C. Letter of Financial Commitment – Maumee Street Grant Application [Action Item]
- D. Consider Contract Renewal – Cross Connection Control Program [Action Item]
- E. Resolution 2022-02 – Abatement of Dangerous Structure [ROLL CALL][Action Item]
- F. Schedule a Public Hearing – Abatement of Dangerous Structures [Action Item]
- G. Electronic Packet Devices [Action Item]
- H. Consider Budget Amendment – Accounts Receivable Software [Action Item]
- I. FY 2022-23 Budget Calendar [Action Item]
- J. Six-Month Budget Comparison [Discussion Item]

7. COUNCIL MINUTES

- A. Consider Minutes of the January 19, 2022 Regular Meeting [Action Item]

8. ACCOUNTS PAYABLE

- A. Accounts Payable for February 2022 totalling \$519,625.55 [Action Item]

Agenda continued on page 2

RULES FOR SPEAKING BEFORE THE JONESVILLE CITY COUNCIL (Adopted 09/05/01)

1. Speakers will have one opportunity to address the Council unless the Mayor allows additional opportunities.
2. Remarks shall be limited to 5 minutes per person and will also be limited to matters before the Council, to Council business or policy, or to issues of community concern or interest that the Council has authority to recommend or act upon. Comments about actions, inactions or performance of the Council are appropriate. Profane, vulgar or abusive language will not be tolerated.
3. The Mayor may grant a speaker additional time under unusual circumstances.
4. Council members and staff will not respond to general audience participation. Matters will be referred to the City Manager who will provide reports at a subsequent meeting/date.
5. The Mayor may call out of order any person who is being disorderly by speaking or otherwise disrupting the proceedings. Such person shall not be permitted to speak and if he/she continues in a disorderly manner, the Mayor may declare a recess and/or ask that the person leave or be removed from the meeting.

9. BOARD AND COMMISSION MINUTES

[Action Item]


- A. Downtown Development Authority (Arno)
- B. Planning Commission (Drake)
- C. Local Development Finance Authority (Arno)

10. DEPARTMENT REPORTS

- A. Public Safety – Director Etter
- B. Water/Wastewater Treatment Plant – Superintendent Boyle
- C. Department of Public Works – Superintendent Kyser
- D. Cash Report – Finance Director Spahr
- E. Cemetery Report – Manager Gray

11. ADJOURN



To: Jonesville City Council
From: Jeffrey M. Gray, City Manager 
Date: February 11, 2022
Re: Manager Report and Recommendations – February 16, 2022 Council Meeting

6. A. Planning Commission Appointment [Action Item]

The Mayor is recommending the appointment of Marty Ethridge to fill a vacancy on the Planning Commission. The term is a three-year term, ending in November of 2024. Mr. Ethridge would be the first appointment of a non-resident to the Planning Commission. The City ordinance and State law permit the appointment of up to two non-residents to the Board.

Marty is the pastor of the Mission Apostolic Church and founder of the Jonesville Mission. His other professional experience in facilities is described in his application. *Please refer to the attached board application.*

6. B. Laboratory Renovations – Pay Request No. 3 [Action Item]

Aside from some punch list items, work on the laboratory renovations is substantially complete. The architect is recommending approval of the contractor's pay attached pay request for the balance of completed work. The City would retain \$11,950, which is sufficient to guarantee completion of the punch list items. Staff is satisfied with the work completed. I recommend a motion to approve payment of the request in the amount of \$77,850. *Please refer to the attached pay request.*

6. C. Letter of Financial Commitment – Maumee Street Grant Application [Action Item]

The City is eligible to receive \$375,000 in Federal Small Urban grant dollars to support maintenance work Maumee Street from Chicago Street, south to the City limits. That would include milling and paving from Chicago Street to Adrian Street, sidewalk repairs and new accessible sidewalk ramps, and the addition of a center turn lane from Adrian, past the school driveways to address traffic at school pick-up and drop-off. The City will also replace water service lines mandated for replacement by the State of Michigan, prior to the street work. The Michigan Department of Transportation requires a letter from the City committing to the 20% grant match of \$93,750, which will come from Major Streets fund balance. I recommend a motion to authorize the City Manager to execute a letter of financial commitment for the project. *Please refer to the attached project application and center turn lane plans.*

6. D. Consider Contract Renewal – Cross Connection Control Program [Action Item]

HydroCorp has provided inspection services for several years to assure that proper controls are in place in commercial locations to assure that contamination cannot backflow into the public water supply. Their annual renewal is attached, which includes a 3% increase. Staff is pleased with their level of service and recommends approval of the contract renewal for another year. *Please refer to the attached contract renewal proposal.*

6. E. Resolution 2022-02 – Abatement of Dangerous Structure [ROLL CALL][Action Item]

Council will recall that the structure at 335 Murphy Street was damaged by fire in February of 2020. After the owner of record began efforts to demolish the damaged structure, he took actions to abandon the property in June, leaving an open foundation and demolition debris. At the time of the abandonment, staff proceeded with an emergency order securing the site and proceeding with completion of the demolition and cleanup of the property, at a cost of \$13,800. Billing has been provided to the responsible

parties at their last known addresses. In anticipation of the likelihood that the billing might not be paid, Staff recommends approval of the attached resolution, affirming the abatement that has taken place and authorizing placement of the charges for the abatement as a lien on the property as allowed by ordinance. Approval of the resolution requires a roll call vote. *Please refer to the attached Resolution 2022-02.*

6. F. Schedule a Public Hearing – Abatement of Dangerous Structures [Action Item]

For at least one year, the Police Department has been engaged in enforcement activities associated with two properties, both owned by Marvin Salyer. You will note in the attached incident reports that the two structures cannot be occupied and are in significant disrepair. Staff feels that all administrative remedies have been exhausted, with no repairs having taken place and neither structure fully secured from entry. At this time, it is my recommendation that a complaint be issued for the purpose of demolition of the two dangerous structures. Section 8-52 of the Code of Ordinances permits the scheduling of a public hearing to present testimony from staff and the property owner to determine whether or not the action should proceed. I'd recommend a motion to schedule a public hearing for the March 16, 2022 City Council meeting to be held at 6:30 p.m. at the Jonesville Police Department. *Please refer to the attached incident reports.*

6. G. Electronic Packet Devices [Action Item]

At the January meeting staff was directed to obtain a quote for 7 Microsoft Windows based laptops and Office software to supply to Council for viewing Council packets and addressing other City business. A quote is included from the City's IT provider in the amount of \$6,646.92 for the devices and software. There would be an additional nominal cost for a wireless mouse for each device. The devices would be serviced under our IT contract and include 3-year warranties. A motion is necessary if Council wishes to proceed with this purchase. *Please refer to the attached quote.*

6. H. Consider Budget Amendment – Accounts Receivable Software [Action Item]

The current fiscal year budget includes \$9,825 for the purchase of cemetery software and accounts receivable software. The budget amount is based on quotes received at the time. In a sign of the times, costs associated with each piece of software have increased a few hundred dollars for each install. Staff has proceeded with a contract on the cemetery software, as it is a priority. However, a budget amendment of an additional \$1,100 would be needed to implement the accounts receivable software. The alternative to a budget amendment will be to postpone the purchase and budget it next fiscal year. A motion is necessary if Council feels that the amendment is warranted. *Please refer to the attached quote for the proposed software.*

6. I. FY 2022-23 Budget Calendar [Action Item]

The proposed calendar for the development of the Fiscal Year 2022-2023 Budget is attached. The calendar follows a similar time frame as has been utilized in prior years and will assure adoption of a budget prior to the start of the next fiscal year. Please note the planned special meeting on Wednesday, May 4th; this will assure that a complete draft budget will have been presented to Council prior to May 31st, in accordance with the City Charter. If the draft budget calendar is acceptable to Council, I would recommend a motion to approve it. *Please refer to the draft Fiscal Year 2022-2023 Budget Calendar.*

6. J. Six-Month Budget Comparison [Discussion Item]

The Fiscal Year 2022 six-month budget comparison (July 1, 2021-December 31, 2021) is attached for your review. Overall, we are in compliance with our anticipated budgeted revenue and expenditures. Finance Director Spahr has provided notes on the document regarding the line items that exceed half of the budgeted expense as of December 31st. Additional clarification of any questions can be provided at the meeting. *Please refer to the attached six-month budget comparison summary.*

9. BOARD AND COMMISSION MINUTES

[Action Item]

Board and commission minutes for the prior month are attached. The name of the Council/staff representative to the board is indicated in parentheses. Following any discussion or questions about the board minutes, the appropriate action of Council would be a motion to receive and place the minutes on file.

**JONESVILLE CITY BOARDS & COMMITTEE
APPLICATION FOR APPOINTMENT**

Board or Committee to which appointment is desired. (If more than one, please list in order of preference.)

PLANNING Commission

1. Name Marty Ethridge 2. Occupation Regional Director
3. Employer Preferred Care 4. Email address methridge@preferredcaremi.com
5. Home Address 8129 Folks Rd Hanover MI 49241
Street City Zip
6. Home Telephone N/A 7. Business Phone 517-539-9472
8. Length of residency in Jonesville N/A

9. List other community organizations/commissions that you are a member.

The Jonesville Mission / The Mission Apostolic Church
Mission of Hope Cancer Fund

10. Please indicate below the background or experience you have that will be of value if you are appointed. Also, indicate any reasons for desiring to serve on the requested board or committee.

(Please continue on reverse side if needed and be sure to sign and date. Please attach resume or other pertinent information if so desired.)

20+ years experience of Facility Management, Project management, Risk Assessments, CAPITAL planning, etc
20+ years leading ministries and volunteering for non-profit
Founder of The Jonesville Mission; Pastor of Mission Apostolic Church

2-1-22
Date of Application


Signature

CONT →

PLEASE RETURN THIS APPLICATION TO: City of Jonesville
265 E. Chicago Street
Jonesville, MI 49250
Phone: 517-849-2104
Fax: 517-849-9037

My Desire is to help improve the quality of Life for the residents of Jonesville, I would Love to be a part of the Vision and growth in this great Community. I believe in the Foundational ethics and principles of the current leadership and support the long-term goals. If appointed, I will help and support to the best of my ability, I hope my strengths will be able to be utilized for the increasing benefit of the Jonesville Community. I want to help bring Unity in the Community. Thank you for taking the time to Consider my application.

Mark Ellis

Application for Payment - Continuation Sheet

From: Foulke Construction Company
149 Lewis Street
P.O. Box 198
Hillsdale, MI 49242

To: City of Jonesville
265 E Chicago Street
Jonesville, MI 49250

Project: (21030) Jonesville WWTP

Application Number: 3
Application Date: 02/02/22
Period To: 01/31/22
Contract Date: 06/16/21
Project Number:

A Item No.	B Description of Work	C Contract Value	D Work Completed		F Materials Presently Stored (Not in D or E)	G Total Completed and Stored To Date (D+E+F)	H % (G / C)	I Balance To Finish (C - G)	J Retainage (If Variable Rate)
			From Previous Application	This Period					
1	Bonds	1,900.00	1,900.00			1,900.00	100.00%		190.00
2	General Conditions	5,500.00		5,500.00		5,500.00	100.00%		550.00
3	Building Permit	1,100.00	1,100.00			1,100.00	100.00%		110.00
4	Demolition	5,600.00		5,600.00		5,600.00	100.00%		560.00
5	Rough Carpentry/Miscellaneous	900.00		900.00		900.00	100.00%		90.00
6	Casework	40,900.00		40,900.00		40,900.00	100.00%		4,090.00
7	EPDM	2,800.00		2,800.00		2,800.00	100.00%		280.00
8	Finish Flooring	800.00		800.00		800.00	100.00%		80.00
9	Painting	3,000.00		3,000.00		3,000.00	100.00%		300.00
10	Mechanical/Plumbing	51,100.00	30,000.00	21,100.00		51,100.00	100.00%		5,110.00
11	Electrical	5,900.00		5,900.00		5,900.00	100.00%		590.00
Grand Total		119,500.00	33,000.00	86,500.00	0.00	119,500.00	100%	0.00	11,950.00

Foulke Construction Company

MDOT SMALL URBAN PROGRAM ROAD PROJECT APPLICATION

ALL FIELDS MUST BE COMPLETED

REQUESTING AGENCY INFORMATION

AGENCY NAME City of Jonesville	CONTACT PERSON Mr. Jeff Gray	TELEPHONE NUMBER (517) 849-2104
STREET ADDRESS 116 W. Chicago Street	CITY/ZIP Jonesville 49250	E-MAIL ADDRESS jgray@jonesville.org

PROJECT INFORMATION

SMALL URBAN AREA 23. Hillsdale-Jonesville	SMALL URBAN AREA PRIORITY	YEAR OF IMPROVEMENT 2022	LENGTH (MILES) 0.97
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ROAD NAME Maumee Street	WORK TYPE CODE 168 - Cold-In-Place Recycle & Asphalt Resurfacing ▼
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PROJECT LIMITS/LOCATION
US-12 south to the City Limit

DESCRIPTION
Cold Milling and HMA Resurfacing including ADA Sidewalk Ramps, Concrete Curb and Gutter, Center turn lane addition, and permanent pavement markings

- IS THE ROAD SEGMENT/PROJECT FEDERAL-AID ELIGIBLE? YES NO
- IS SIDEWALK WORK TO BE INCLUDED IN THE PARTICIPATING COSTS? YES NO
- IS RIGHT-OF-WAY/LAND ACQUISITION REQUIRED? YES NO

If Yes, please explain: _____

- DOES THE ROAD HAVE TRUCK RESTRICTIONS? YES NO

If Yes, please explain: _____

COST INFORMATION

Include participating construction capital costs and non-participating costs. (Do not include ROW, feasibility studies, design, testing, preliminary engineering, or construction engineering.) Non-participating costs can include water, sewer, utilities, etc.


STP-URBAN REQUESTED (Federal Participating)	\$ 375,000.00
LOCAL MATCH (Local Participating)	\$ 93,750.00
NON-PARTICIPATING COSTS.....	\$ 96,000.00
OTHER (Describe: <u>COVID Relief</u>)	\$ 40,602.00
PARTICIPATING CONSTRUCTION CAPITAL TOTAL	\$ 605,352.00

ADVANCE CONSTRUCT (AC) YEAR _____ AMOUNT \$ _____

ADVANCE CONSTRUCT CONVERSION (ACC) YEAR _____ AMOUNT \$ _____

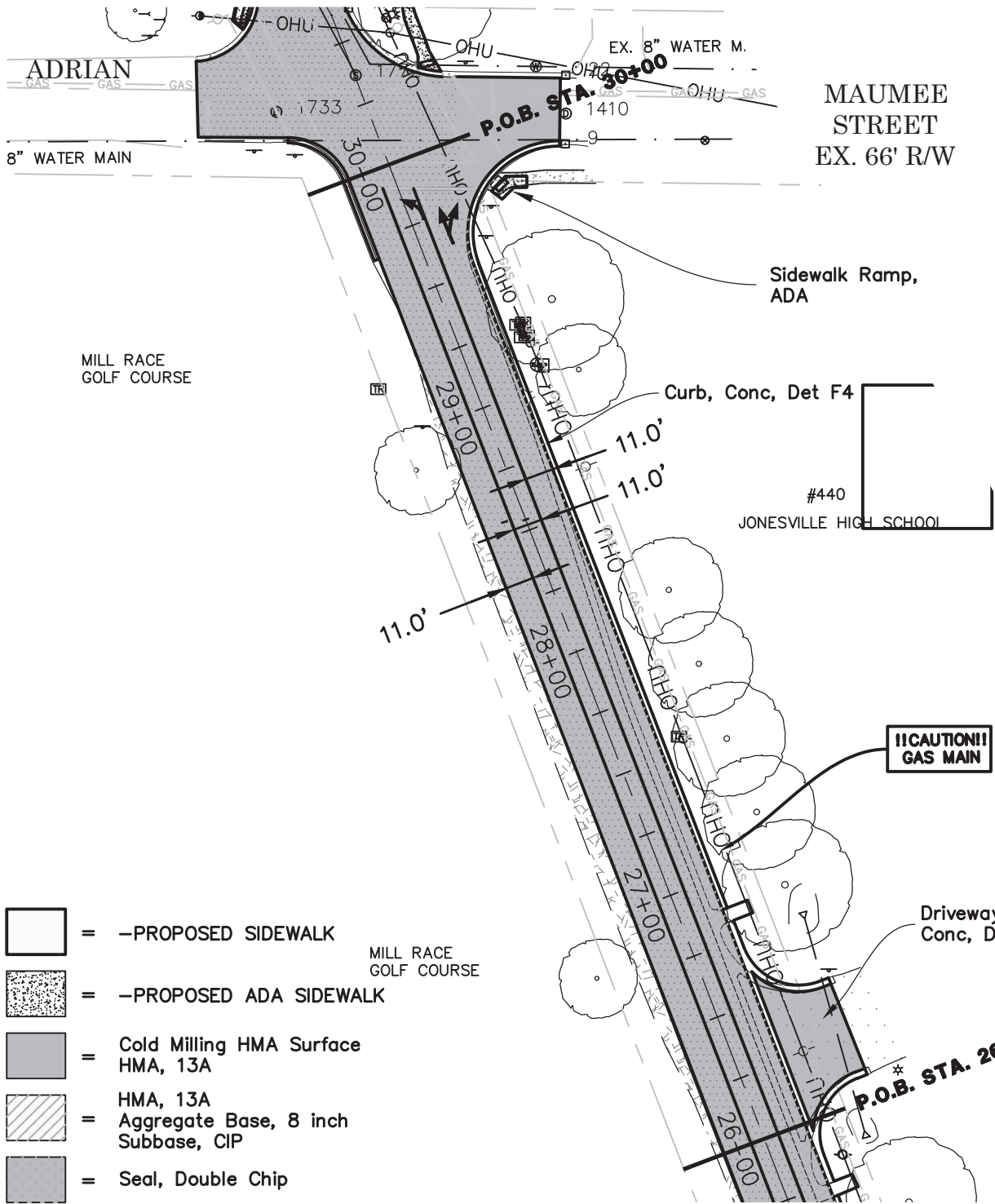
OTHER COMMENTS






Non participating cost is the replacement of water services within the project limits

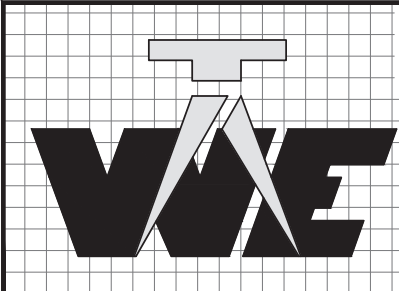
SUBMITTED BY 	TITLE City Manager	DATE 01/26/22
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Digitally signed by Jeffrey M. Gray
Date: 2022.01.26 09:11:37 -05'00'

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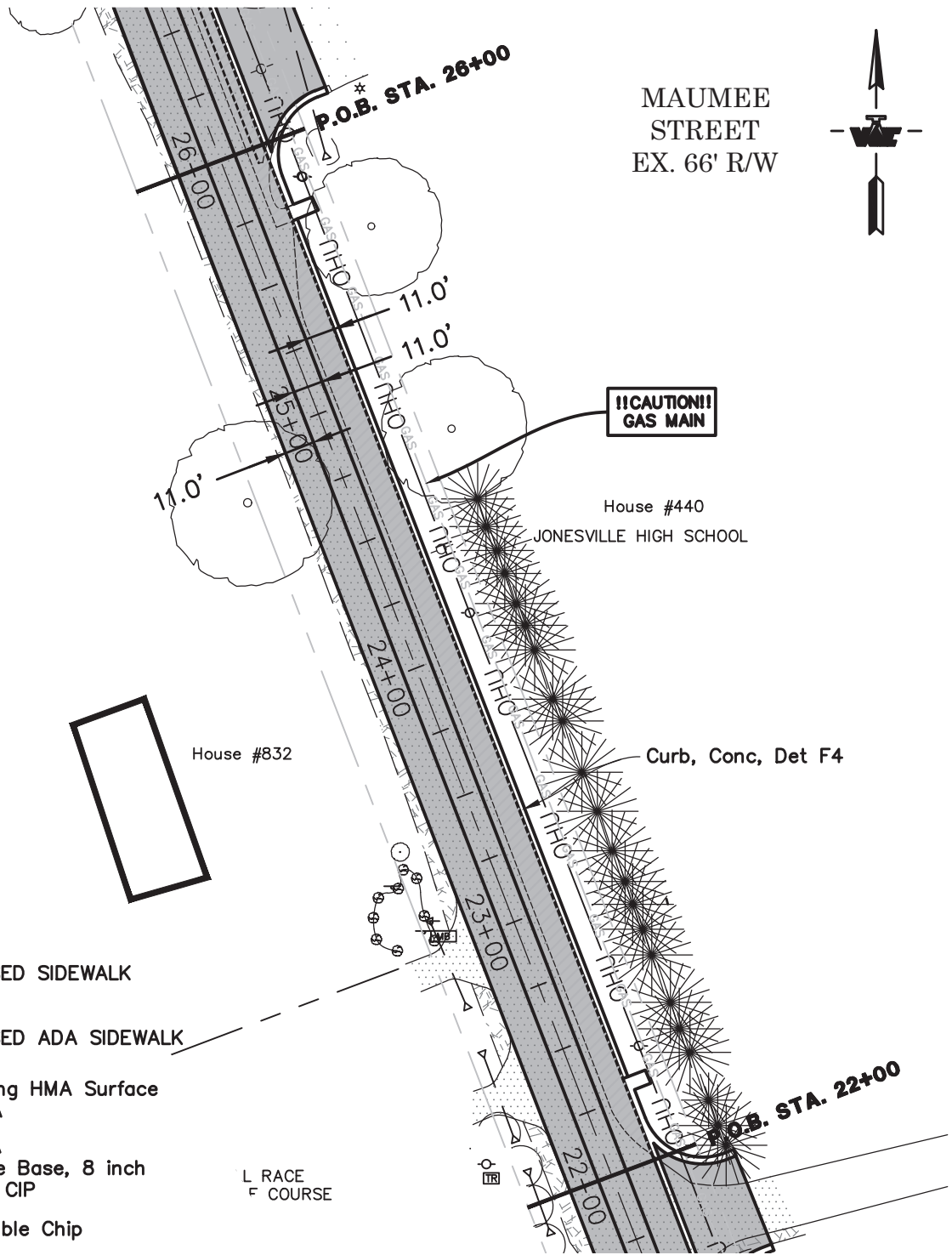
-  = -PROPOSED SIDEWALK
-  = -PROPOSED ADA SIDEWALK
-  = Cold Milling HMA Surface HMA, 13A
-  = HMA, 13A Aggregate Base, 8 inch Subbase, CIP
-  = Seal, Double Chip








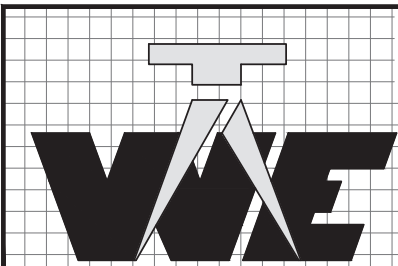
WOLVERINE
 Engineers & Surveyors, Inc.
 312 North Street
 Mason, Michigan 48854
 Ph: 517-676-9200
 Fx: 517-676-9396
<http://www.wolveng.com>

PROJECT: CITY OF JONESVILLE MAUMEE ST RECONSTRUCTION	
SHEET NAME: STA 26+00 TO 30+00	
JOB NO.: 20-0037	DRAWN: TAP
SCALE: 1" = 60'	DATE: JAN 2022
LOG SHEET No: L12	

MAUMEE STREET
EX. 66' R/W



-  = -PROPOSED SIDEWALK
-  = -PROPOSED ADA SIDEWALK
-  = Cold Milling HMA Surface
HMA, 13A
-  = HMA, 13A
Aggregate Base, 8 inch
Subbase, CIP
-  = Seal, Double Chip

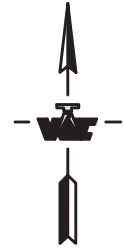


WOLVERINE
Engineers & Surveyors, Inc.

312 North Street
Mason, Michigan 48854
Ph: 517-676-9200
Fx: 517-676-9396
<http://www.wolveng.com>

PROJECT: CITY OF JONESVILLE MAUMEE ST RECONSTRUCTION	
SHEET NAME: STA 22+00 TO 26+00	
JOB NO.: 20-0037	DRAWN: TAP
SCALE: 1" = 60'	DATE: JAN 2022
LOG SHEET No: L11	

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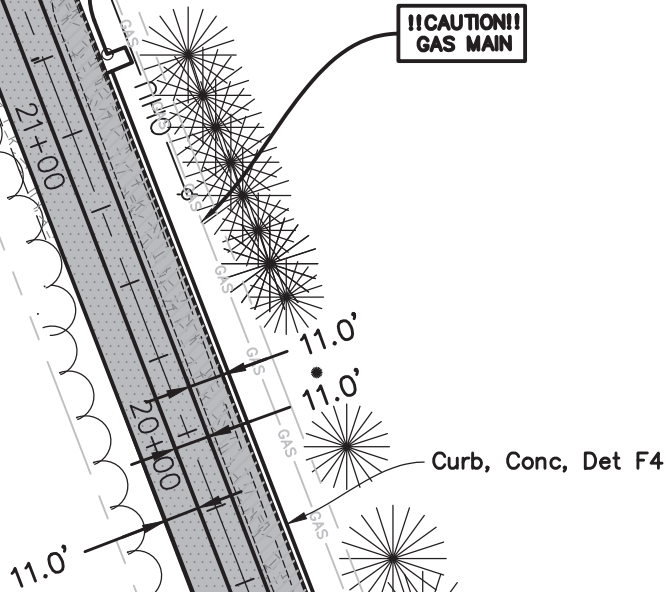
MAUMEE STREET
EX. 66' R/W

MILL RACE GOLF COURSE

P.O.B. STA. 22+00

Driveway Opening, Conc, Det M

!!CAUTION!!
GAS MAIN








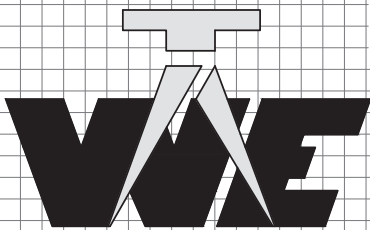
Curb, Conc, Det F4

MILL RACE GOLF COURSE

ADRIAN

P.O.B. STA. 18+00

-  = -PROPOSED SIDEWALK
-  = -PROPOSED ADA SIDEWALK
-  = Cold Milling HMA Surface HMA, 13A
-  = HMA, 13A Aggregate Base, 8 inch Subbase, CIP
-  = Seal, Double Chip



WOLVERINE
Engineers & Surveyors, Inc.

312 North Street
Mason, Michigan 48854
Ph: 517-676-9200
Fx: 517-676-9396
<http://www.wolveng.com>

PROJECT: CITY OF JONESVILLE MAUMEE ST RECONSTRUCTION	
SHEET NAME: STA 18+00 TO 22+00	
JOB NO.: 20-0037	DRAWN: TAP
SCALE: 1" = 60'	DATE: JAN 2022
LOG SHEET No: L10	



December 17, 2021

Jeffery Gray
City of Jonesville
265 E. Chicago St.
Jonesville, MI. 49250

RE: Cross Connection Control Contract Extension

Dear Mr. Gray,

In accordance with section 4.2 of our current Cross Connection Control Professional Services Agreement, HydroCorp would like to extend our current contract for an additional one (1) year period. The extension will cover the 12-month period beginning January 1, 2022, and end December 31, 2022.

In accordance with the provisions of our agreement, there will be a 3% increase in the program costs during the extension period. New pricing would be as follows:

Monthly amount: \$535.50 Annual Amount: \$6,426.00

Please note that the scope of work and all project deliverables will remain unchanged during the extension period.

If you have any questions regarding this letter or if I can be of any additional assistance, please let me know. We look forward to working with you and your staff again for the next year.

Sincerely,

Paul M. Patterson
Vice President

2022-02

CITY OF JONESVILLE
COUNTY OF HILLSDALE
STATE OF MICHIGAN

RESOLUTION – ABATEMENT OF DANGEROUS STRUCTURE: 335 MURPHY STREET

At a Regular Meeting of the City Council of the City of Jonesville, County of Hillsdale, and State of Michigan, held in the Jonesville Police Department in said City on the 16th day of February 2022, at 6:30 in the p.m.

PRESENT:

ABSENT:

The following preamble and resolution were offered by Council Member _____ and supported by Council Member _____.

WHEREAS, the residential structure located at 335 Murphy Street (hereinafter referred to as “Property”) was damaged by fire in February of 2020, and the interior of said structure became open to the elements as a result of said fire; and

WHEREAS, at the time of the fire, Wellington R. Findley, Sr. and Joyce E. Findley (deceased) were shown in public records to be the owners of the Property; and

WHEREAS, the Jonesville Police Department was in regular communication with Wellington R. Findley, Sr. following the fire to remedy the unsafe conditions of the Property through voluntary compliance with Section 8-51 of the City of Jonesville, Michigan Code of Ordinances; and

WHEREAS, Wellington R.. Findley, Sr. applied for a demolition permit for the Property on September 1, 2020, and represented himself as the owner of the Property on said application; and

WHEREAS, demolition commenced, but was not completed, leaving an open foundation with building debris in and around the foundation of the structure; and

WHEREAS, on June 7, 2021, Wellington R. Findley, Sr. recorded a previously unrecorded Consent Judgement of Divorce dated June 16, 2016, requiring Mr. Findley to deliver a deed of ownership to Joyce E. Findley; and

WHEREAS, Section 8-51 of the City Code of Ordinances defined the Property as a Dangerous Structure due to the open foundation, and further a public nuisance that shall be repaired, rehabilitated, removed or demolished, pursuant to Section 8-52(a); and

WHEREAS, the City of Jonesville provided written notice on June 9, 2021, via posting on the Property and hand delivery to Wellington R. Findley, Sr. and Sonya Flores, daughter of the deceased, that the violations of the Code of Ordinances must be corrected by June 16, 2021; the City further took action to secure the open foundation with snow fencing; and

WHEREAS, on June 29, 2021, the City of Jonesville provided a written demolition notice by posting on the Property, and mailing to Wellington R. Findley, Sr. and Sonya Flores at their last known

addresses as an emergency order by the City Manager, having found that the open foundation and apparent intent to abandon ownership constituted emergency conditions, pursuant to Section 8-52(g) of the Code of Ordinances; and

WHEREAS, said written demolition notice stated that failure by the Estate of Joyce Findley, Wellington R. Findley, Sr, or Sonya Flores to abate the public nuisance would result in the City of Jonesville taking action to complete the demolition and removal of the remainder of the house and garage, foundation, and debris on the property, with the costs to be billed to the owners of record with unpaid charges to be assessed against the property; and

WHEREAS, the building demolition was completed at a total cost to the City of Jonesville of \$13,800; and

WHEREAS, a bill for the demolition cost was mailed to Wellington R. Findley, Sr. and the Estate of Joyce Findley on January 19, 2022, and again to the Estate of Joyce Findley on January 28, 2022.

NOW, THEREFORE, BE IT RESOLVED that the Jonesville City Council does hereby affirm that the Property was a public nuisance and that the City Manager had cause to order the Property to be demolished, pursuant to Section 8-52(g) of the Code of Ordinances.

BE IT FURTHER RESOLVED that any charges that remain unpaid 30 days after the mailing of the bill shall be assessed against Property as a lien, pursuant to Section 8-52(e) of the Code of Ordinances.

Upon a roll call vote, the following voted:

AYES: Members:

NAYS: Members:

ABSENT: Members:

RESOLUTION DECLARED ADOPTED.

Cynthia D. Means, Clerk

I hereby certify that the foregoing is a true and complete copy of a Resolution adopted by the City Council of the City of Jonesville, County of Hillsdale and State of Michigan at a regular meeting held on the 16th day of February, 2022, and that public notice was given pursuant to Act 267, Public Acts of Michigan, 1976, as amended, including in the case of a special or rescheduled meeting notice by publication or posting at least eighteen (18) hours prior to the time set for the meeting.

Cynthia D. Means, Clerk



Jonesville Police Department

Incident Report

116 W. Chicago Street Jonesville, MI 49250

Phone: (517) 849 - 2101 Fax: (517) 849 - 2520

Chief Kurt Etter

(US/Eastern)

ORI MI3049800	County	Venue Jonesville	Report # 22-0064
Report Date / Time 02/03/2022 12:12 Hrs	Occurrence Date / Time 12/22/2021 12:12 Hrs		File Class 55000

Nature of Incident	Supplements Approved Report (1)
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Summary health and safety

Incident Location

Address 207 Water Street	City Jonesville	State Michigan	ZIP 49250 - 1068	Country United States of America
County:	Township of Occurrence	Clery Location		
Latitude	Longitude	Beat 01	Sub-Beat	

Incident Offenses

Supp # 0	Offense 55000 - Health And Safety	Status Closed	Status Date 12/22/2021 12:12 Hrs
Attempted / Completed Completed	Weapons Used		

Officers Involved

Role Reporting	Name Chief of Police K. Etter (#391)	Agency Jonesville Police Department	Supp # 0
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Incident People

Roles Suspect / Offender, Interviewed	Supp # 0	
Name SALYER, MARVIN GOBEL (Primary Name)	Title	Date of Birth 12/11/1967

Race White	Sex M	Age at Occurrence 54 Years Old	DL # S 460 585 285 942 (Michigan)
Cellular (Date of Info: 06/11/2018) 517-398-7005 - Cellular (Date of Info: 06/11/2018)		Residence (Date of Info: 02/13/2007) 517-398-3005 - Residence (Date of Info: 02/13/2007)	

Address: 3051 HEMLOCK Road READING, MI 49274 (Date of Info: 02/13/2007)			
Height 601	Weight 200	Hair	Hair Length
Eye Color		Build	Facial Hair
			Date of Info 02/13/2007

Incident Organizations

Role Victim	Name Society
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Hillsdale County Inspection

Building Inspection Department &
Soil Erosion Control
33 McCollum St.
Hillsdale, MI 49242

Telephone 517-437-4130
Fax 517-437-3233

March 23, 2021

Marvin Salyer
3051 Hemlock Rd.
Reading, MI 49274

ORDER OF UNSAFE STRUCTURE

Pursuant to Section 116 of the 2015 Michigan Building Code of Hillsdale County/State of Michigan: Unsafe Structures & Equipment.

Upon complaint to our office from the City of Jonesville Police Department, and after a site inspection, the property at 207 Water St., City of Jonesville, Hillsdale County, Parcel # 21-060-001-002, has been determined to be a danger and therefore; declared unsafe by this agency due to the following:

1. Boarded front and side windows.
2. Open second story and side windows creating open structure condition.
3. Visqueen covering rear and side windows on the exterior.
4. Rear window frame falling apart.
5. Rear deck steps broken.
6. Open holes in foundation rear and side creating open structure condition. A cat was witnessed going in and out of the foundation while on site.
7. Bottom of the rear brick chimney is open, and the top of the chimney has collapsed below the gable roof peak.
8. There is a gap above the rear entry door creating open structure condition.
9. Roof shingles are decayed in areas.
10. The City of Jonesville police department has also posted this property unfit for habitation on 3/16/21.

This list should not be considered a complete list of items, but as the minimum basis determining this notice.

Therefore, this building has been found to create a dangerous condition by the building inspector. This notice is to remain in effect until it is repaired or demolished in accordance with the notice which has been given the owner, occupant, lessee, mortgagee, or agent of this building and all other persons having an interest in such building. It is unlawful to violate this notice until such notice is complied

Jonesville Police Department

116 W. Chicago Street

Jonesville, Michigan 49250

911 Service

Administration 517 849-2101

FAX 517 849-9520

VIOLATION NOTICE

December 8, 2021

To: Marvin Salyer
3051 Hemlock Rd.
Reading, MI 49274

This notice is to inform you that you are in violation of the City of Jonesville Building Code Ordinance, Chapter 8, Dangerous Structures-Article III, Section 8-51, specifically paragraphs 2 through 10. See attached ordinance.

Be advised that you have until **December 22, 2021** to repair, remove, or demolish said structure or building and to remove said junk as defined in ordinances. Failure to comply with this notice may result in criminal charges against you with a penalty of up to \$500.00 and/or 90 days in jail, or both. The City of Jonesville may cause the structure or building to be made safe with the cost of repairs or demolition and removal of junk being added to the tax liability of this property as a special assessment.

DATE OF NOTICE: December 8, 2021

ADDRESS OF VIOLATION: 207 Water Street, Jonesville, Michigan, 49250.
518 Evans Street, Jonesville, Michigan, 49250.

DESCRIPTION OF VIOLATION: Structure deteriorated, unsafe for occupancy, unfit for human habitation, vacant for 8 consecutive months, and left unsecured and open to the elements.

REQUIRED COMPLIANCE DATE: December 22, 2021.

Kurt Etter, Chief
Jonesville Police Department
116 W. Chicago Street
Jonesville, Michigan. 49250
Notice served to above named parties on December 8, 2021.



Jonesville Police Department

Incident Report

116 W. Chicago Street Jonesville, MI 49250

Phone: (517) 849 - 2101 Fax: (517) 849 - 2520

Chief Kurt Etter

(US/Eastern)

ORI MI3049800	County	Venue Jonesville	Report # 22-0065
Report Date / Time 02/03/2022 12:12 Hrs	Occurrence Date / Time 12/22/2021 12:12 Hrs		File Class 55000

Nature of Incident	Supplements Approved Report (1)
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Summary
health and safety

Incident Location

Address 518 Evans Street	City Jonesville	State Michigan	ZIP 49250	Country United States of America
County:	Township of Occurrence	Clery Location		
Latitude	Longitude	Beat	Sub-Beat	

Incident Offenses

Supp # 0	Offense 55000 - Health And Safety	Status Closed	Status Date 12/22/2021 12:12 Hrs
Attempted / Completed Completed	Weapons Used		

Officers Involved

Role Reporting	Name Chief of Police K. Etter (#391)	Agency Jonesville Police Department	Supp # 0
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Incident People

Roles Suspect / Offender	Supp # 0	
Name SALYER, MARVIN GOBEL (Primary Name)	Title	Date of Birth 12/11/1967

Race White	Sex M	Age at Occurrence 54 Years Old	DL # S 460 585 285 942 (Michigan)
Cellular (Date of Info: 06/11/2018) 517-398-7005 - Cellular (Date of Info: 06/11/2018)		Residence (Date of Info: 02/13/2007) 517-398-3005 - Residence (Date of Info: 02/13/2007)	

Address: 3051 HEMLOCK Road READING, MI 49274 (Date of Info: 02/13/2007)			
Height 601	Weight 200	Hair	Hair Length
Eye Color	Build	Facial Hair	Date of Info 02/13/2007

Incident Organizations

Role Victim	Name Society
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Incident Narratives

Original Narrative

Author: Chief of Police K. Etter #391 Date Created: 02/03/2022 1438 Hrs Supp #: 0

INVESTIGATION OF INCIDENT:

On Tuesday, March 16, 2021 Retire Police Chief Lance posted the property at 207 Water St and 518 Evans St as being unfit for habitation on the front doors of the residences. A request was sent to the Hillsdale County Building Inspectors Office to have a site inspection done on these properties. On March 23, 2021 the building inspector drafted an order of unsafe structure for both residences. The property owner, Marvin Salyer, was sent this order certified mail. On October 18, 2021, Sgt. Albright located two homeless individuals inside 207 Water St. squatting. I, Chief Kurt Etter, inspected the property on October 19, 2021 and it did not appear that any improvements to the properties had been done. Currently I reposted both properties as being unfit for habitation since the original postings were now gone. I spoke with Salyer by TX on Friday, October 22, 2021, at 1230 hrs. I informed him he needed to board up the buildings so they were secure by Wednesday, October 27 and to contact me by Thursday, October 28 with some type of plan on how to fix the properties. I did not hear back from him and the properties were never boarded up so they were secured. On Wednesday, December 8, he was personally served with a violation notice. The required compliance date was Wednesday, December 22, 2021. I did not heard back from Salyer by that date. I checked the both properties again on Thursday, February 3, 2022. They have not been secured and the required improvements have not been done. Due to the Covid-19 pandemic we have allowed Salyer almost a year to start the necessary repairs needed but he has blatantly refused to do anything. He has never attempted to contact myself concerning these properties. This property was previously declared unfit for occupancy on March 23, 2018.

ATTACHMENTS:

- 1) Order of unsafe structure from the Hillsdale County Building Instructor
- 2) Jonesville violation notice
- 3) Jonesville Dangerous Structures ordinance, 8-51
- 4) Jonesville residence posting

PHOTOGRAPHS:

A total of eleven photographs were taken by myself showing the various issues with this residence.

DISPOSITION OF INCIDENT:

I am recommending the City of Jonesville move foreword with the demolition of this property

Signed: Chief of Police K. Etter #391

Reviewed: Chief of Police K. Etter #391

Hillsdale County Inspection

Building Inspection Department &
Soil Erosion Control
33 McCollum St.
Hillsdale, MI 49242

Telephone 517-437-4130
Fax 517-437-3233

March 23, 2021

Marvin Salyer
3051 Hemlock Rd.
Reading, MI 49274

ORDER OF UNSAFE STRUCTURE

Pursuant to Section 116 of the 2015 Michigan Building Code of Hillsdale County/State of Michigan: Unsafe Structures & Equipment.

Upon complaint to our office from the City of Jonesville Police Department, and after a site inspection, the property at 518 Evans St., City of Jonesville, Hillsdale County, Parcel # 21-280-001-030, has been determined to be a danger and therefore; declared unsafe by this agency due to the following:

1. There is open and falling soffit in areas creating open structure condition.
2. There is a gap below the front door creating open structure condition. Entry steps have settled into the ground to this porch.
3. Rear roof shingles are extremely decayed and the lower rear roof section is collapsing.
4. Rear fascia and doors are missing creating open structure condition.
5. The rear upper roof section is missing shingles in areas.
6. Siding is rotting, loose, and missing in areas creating open structure condition.
7. The rear lower chimney vent pipe is missing a cap.
8. Rear windows are broken.
9. Electrical power lines to the home have been cut.
10. There is a void to the under floor system on the rear creating open structure condition.
11. The City of Jonesville police department has also posted this property unfit for habitation on 3/16/21.
12. The property was previously declared Unfit for Occupancy by this office on 3/23/18.

This list should not be considered a complete list of items, but as the minimum basis determining this notice.

Jonesville Police Department

116 W. Chicago Street

Jonesville, Michigan 49250

911 Service

Administration 517 849-2101

FAX 517 849-9520

VIOLATION NOTICE

December 8, 2021

To: Marvin Salyer
3051 Hemlock Rd.
Reading, MI 49274

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DATE OF NOTICE: December 8, 2021

ADDRESS OF VIOLATION: 207 Water Street, Jonesville, Michigan, 49250.
518 Evans Street, Jonesville, Michigan, 49250.

DESCRIPTION OF VIOLATION: Structure deteriorated, unsafe for occupancy, unfit for human habitation, vacant for 8 consecutive months, and left unsecured and open to the elements.

REQUIRED COMPLIANCE DATE: December 22, 2021.

Kurt Etter, Chief
Jonesville Police Department
116 W. Chicago Street
Jonesville, Michigan. 49250
Notice served to above named parties on December 8, 2021.



Estimate For

City of Jonesville, MI
Lenore Spahr
265 E. Chicago St.
Jonesville, MI 49250
United States

Phone (517) 849-2104
Fax

QUOTE

Number VC3Q20755
Date Feb 9, 2022

Here is the quote you requested.

From The Desk Of	Phone	Ship Via	Terms
Monique Allen	517-318-0350 opt 5		Net 15

Line	Qty	Description	Unit Price	Ext. Price
1	7	HP 250 G8 15.6" Notebook - HD - 1366 x 768 - Intel Core i3 10th Gen i3-1005G1 Dual-core (2 Core) 1.20 GHz - 8 GB RAM - 256 GB SSD - Dark Ash Silver - Windows 10 Pro - Intel UHD Graphics - English Keyboard - 9.75 Hour Battery Run Time - IEEE 802.11ax Wireless LAN Standard	\$700.56	\$4,903.92
2	7	Microsoft Office 2021 Home & Business - Box Pack - 1 PC/Mac - Medialess - English - PC, Intel-based Mac	\$249.00	\$1,743.00

Please contact me if I can be of further assistance.

SubTotal	\$6,646.92
Tax	\$0.00
Shipping	\$0.00
Total	\$6,646.92

***Quotes are Subject to Availability. Prices may vary if substitutions become necessary. Shipping charges included upon invoice.**

**5815 Clark Rd, Bath MI 48808
1.855.487.4448**

Cost Summary

Applications and Annual Service Fee prices based on an approximate population of 2,176. Software is licensed for use only by municipality identified on the cover page. If used for additional entities or agencies, please contact BS&A for appropriate pricing. Prices subject to change if the actual count is significantly different than the estimated count.

Applications

Financial Management

Miscellaneous Receivables .NET **\$2,095**

Data Conversions/Database Setup

No data conversion or database setup to be performed.

Project Management and Implementation Planning

Services include:

- Analyzing customer processes to ensure all critical components are addressed.
- Creating and managing the project schedule in accordance with the customer's existing processes and needs.
- Planning and scheduling training around any planned process changes included in the project plan.
- Modifying the project schedule as needed to accommodate any changes to the scope and requirements of the project that are discovered.
- Providing a central contact between the customer's project leaders, developers, trainers, IT staff, conversion staff, and other resources required throughout the transition period.
- Installing the software and providing IT consultation for network, server, and workstation configuration and requirements.
- Reviewing and addressing the specifications for needed customizations to meet customer needs (when applicable).

\$500

Implementation and Training

- \$1,000/day
- Days quoted are estimates; you are billed for actual days used

Services include:

- Setting up users and user security rights for each application
- Performing final process and procedure review
- Configuring custom settings in each application to fit the needs of the customer
- Setting up application integration and workflow methods
- Onsite verification of converted data for balancing and auditing purposes
- Training and Go-Live

Software Setup	Days:	1	\$1,000
Financial Management Applications	Days:	1	\$1,000
	Total:	2	Subtotal \$2,000



Cost Totals

Not including Annual Service Fees

Applications	\$2,095
Project Management and Implementation Planning	\$500
Implementation and Training	\$2,000
Total Proposed	\$4,595
<i>Travel Expenses</i>	\$205

Payment Schedule

- 1st Payment: **\$500** to be invoiced upon execution of this agreement.
2nd Payment: **\$2,095** to be invoiced at start of training.
3rd Payment: **\$2,205** to be invoiced upon completion of training



CITY OF JONESVILLE

2022 – 2023 BUDGET CALENDAR

Friday, February 18, 2022	Distribute budget packages to Department Heads (Finance Director)
Friday, March 18, 2022	Budget requests from Department Heads due to Finance Director
Friday, March 18, 2022	Budget Narratives due to Finance Director by Department Heads
March 28 – April 1, 2022	City Manager/Finance Director meetings with Department Heads
April 4 - 15, 2022	Put together information for Budget Committee (Finance Director)
Wed, April 20, 2022	Schedule special Council meeting for Wednesday, May 4, 2022
April 18 – 28, 2022	Budget Committee Discussions with Manager/Finance Director
Friday, April 29, 2022	Put together budget information for Council meeting (Finance Director)
Wed, May 4, 2022	Special Council Meeting Budget Session covering: Local Streets Major Streets State Highway Motor Vehicle Pool Debt Service
May 5 – 12, 2022	Adjustments based on May 4th Council and Budget Committee Recommendations (Finance Director)
Friday, May 13, 2022	Put together budget information for Council meeting (Finance Director)
Wed, May 18, 2022	Regular Council Meeting Budget Session covering: General Fund DDA LDFA Sewer Fund Water Fund
Wed, May 18, 2022	Set public hearing date for Wednesday, June 15, 2022
May 19 – June 9, 2022	Adjustments based on May 18th Council and Budget Committee Recommendations (Finance Director)
Fri, June 10, 2022	Put together budget information for Council meeting (Finance Director)
Wed, June 15, 2022	Regular Council Meeting – Final Budget Discussions (as necessary) Public Hearing – Set budget and ad-valorem mill levy [Resolution(s)]

CITY OF JONESVILLE
REVENUE AND EXPENDITURE REPORT
PERIOD ENDING 12/31/2021

DESCRIPTION	YTD BALANCE 12/31/2021 NORMAL (ABNORMAL)	2021-22 AMENDED BUDGET	% BDGT USED	COMMENTS
Fund 101 - GENERAL FUND				
TOTAL Revenues	1,262,866.24	1,573,267.15	80.27%	Property tax collection
Expenditures				
101-CITY COUNCIL	13,092.43	24,600.00	53.22%	
172-CITY MANAGER	59,295.84	117,942.00	50.28%	
191-ELECTIONS	263.54	100.00	263.54%	August election supplies/meals
218-GENERAL OFFICE	117,729.93	230,725.00	51.03%	
247-BOARD OF REVIEW	349.61	875.00	39.96%	
253-TREASURER	2,969.50	3,250.00	91.37%	Tax bills/tax roll maint.
257-ASSESSOR	10,871.20	22,100.00	49.19%	
258-DATA PROCESSING/COMPUTER DEI	5,552.11	22,350.00	24.84%	
265-CITY HALL	14,900.26	44,777.00	33.28%	
276-CEMETERY	50,568.02	69,073.00	73.21%	Cemetery building siding
285-FREEDOM MEMORIAL	496.97	1,900.00	26.16%	
301-POLICE DEPARTMENT	157,249.24	317,115.84	49.59%	
336-FIRE DEPARTMENT	60,999.88	317,977.00	19.18%	
410-PLANNING & ZONING COMMISSION	2,305.29	11,596.00	19.88%	
441-RADIO TOWER PROPERTY	387.71	0.00		To be reclassified
442-PARKING LOTS	2,472.49	13,990.00	17.67%	
443-SIDEWALKS	0.00	1,430.00	0.00%	
444-DEPT. OF PUBLIC WORKS	9,936.15	18,420.00	53.94%	
448-STREET LIGHTING	16,537.85	33,000.00	50.11%	
526-SANITARY LAND FILL	278.20	8,115.00	3.43%	
751-RECREATION DEPARTMENT	0.00	44,865.00	0.00%	
770-PARKS	9,468.97	14,975.00	63.23%	Pavilion soffit/storm clean up
780-RAIL/TRAIL	2,140.91	7,395.00	28.95%	
858-FRINGE BENEFITS	22,982.58	32,820.00	70.03%	DPW leave time
865-INSURANCE	13,554.00	16,000.00	84.71%	Work Comp/Prop Liab Ins
895-PROMOTIONS	0.00	0.00		
897-OTHER ACTIVITIES	254,022.41	219,000.00	115.99%	Tax revenue to Local Streets
TOTAL Expenditures	828,425.09	1,594,390.84	51.96%	
NET OF REVENUES & EXPENDITURES	434,441.15	(21,123.69)		

CITY OF JONESVILLE
REVENUE AND EXPENDITURE REPORT
PERIOD ENDING 12/31/2021

DESCRIPTION	YTD BALANCE 12/31/2021 NORMAL (ABNORMAL)	2021-22 AMENDED BUDGET	% BDGT USED	COMMENTS
Fund 202 - MAJOR STREETS FUND				
TOTAL Revenues	125,951.61	634,279.19	19.86%	
Expenditures				
451-STREET CONSTRUCTION	67,246.75	450,000.00	14.94%	
465-ROUTINE MAINTENANCE	41,849.15	124,990.00	33.48%	
474-TRAFFIC CONTROL	5.61	4,400.00	0.13%	
478-WINTER MAINTENANCE	1,031.49	22,915.00	4.50%	
900-ADMINISTRATION	0.00	12,726.00	0.00%	
TOTAL Expenditures	110,133.00	615,031.00	17.91%	
NET OF REVENUES & EXPENDITURES	15,818.61	19,248.19	82.18%	
Fund 203 - LOCAL STREETS FUND				
TOTAL Revenues	294,319.06	289,390.35	101.70%	Tax revenue from Gen Fund
Expenditures				
451-STREET CONSTRUCTION	5,950.00	0.00		Manhole adjustments
465-ROUTINE MAINTENANCE	36,415.74	80,970.00	44.97%	
474-TRAFFIC CONTROL	255.65	2,314.00	11.05%	
478-WINTER MAINTENANCE	1,306.80	18,480.00	7.07%	
900-ADMINISTRATION	2,910.00	129,786.00	2.24%	
TOTAL Expenditures	46,838.19	231,550.00	20.23%	
NET OF REVENUES & EXPENDITURES	247,480.87	57,840.35	427.87%	
Fund 211 - STATE HIGHWAY FUND				
TOTAL Revenues	19,244.45	35,675.00	53.94%	
Expenditures				
465-ROUTINE MAINTENANCE	8,784.73	12,800.00	68.63%	Mowing/street sweeping
474-TRAFFIC CONTROL	81.10	850.00	9.54%	
478-WINTER MAINTENANCE	1,092.00	9,300.00	11.74%	
900-ADMINISTRATION	1,156.14	12,724.00	9.09%	
TOTAL Expenditures	11,113.97	35,674.00	31.15%	
NET OF REVENUES & EXPENDITURES	8,130.48	1.00		

CITY OF JONESVILLE
REVENUE AND EXPENDITURE REPORT
PERIOD ENDING 12/31/2021

DESCRIPTION	YTD BALANCE 12/31/2021 NORMAL (ABNORMAL)	2021-22 AMENDED BUDGET	% BDGT USED	COMMENTS
Fund 247 - LOCAL DEVELOPMENT FINANCE AUTHORITY				
TOTAL Revenues	306,591.87	362,175.00	84.65%	
Expenditures				
729-DEVELOPMENT ACTIVITIES	4,708.23	213,375.00	2.21%	
TOTAL Expenditures	4,708.23	213,375.00	2.21%	
NET OF REVENUES & EXPENDITURES	301,883.64	148,800.00	202.88%	
Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY				
TOTAL Revenues	33,737.73	158,250.00	21.32%	
Expenditures				
442-PARKING LOTS	757.14	15,490.00	4.89%	
443-SIDEWALKS	787.60	1,821.00	43.25%	
729-DEVELOPMENT ACTIVITIES	3,880.52	50,265.00	7.72%	
733-DOWNTOWN/STREETSCAPE	10,073.40	19,785.00	50.91%	
895-PROMOTIONS	37,413.87	10,065.00	371.72%	Our Town gift card program
897-OTHER ACTIVITIES	3,161.00	56,322.00	5.61%	
TOTAL Expenditures	56,073.53	153,748.00	36.47%	
NET OF REVENUES & EXPENDITURES	(22,335.80)	4,502.00	-496.13%	
Fund 301 - GENERAL DEBT SERVICE FUND				
TOTAL Revenues	6,071.00	122,142.00	4.97%	
Expenditures				
907-D.D.A. BOND	3,161.00	56,322.00	5.61%	
908-LOCAL STREET BOND	2,910.00	65,820.00	4.42%	
TOTAL Expenditures	6,071.00	122,142.00	4.97%	
NET OF REVENUES & EXPENDITURES	0.00	0.00		

CITY OF JONESVILLE
REVENUE AND EXPENDITURE REPORT
PERIOD ENDING 12/31/2021

DESCRIPTION	YTD BALANCE 12/31/2021 NORMAL (ABNORMAL)	2021-22 AMENDED BUDGET	% BDGT USED	COMMENTS
Fund 590 - SEWER SYSTEM FUND				
TOTAL Revenues	389,532.86	845,200.00	46.09%	
Expenditures				
527-SEWAGE DISPOSAL	420,503.52	1,327,216.26	31.68%	
TOTAL Expenditures	420,503.52	1,327,216.26	31.68%	
NET OF REVENUES & EXPENDITURES	(30,970.66)	(482,016.26)	6.43%	
Fund 591 - WATER SUPPLY SYSTEM FUND				
TOTAL Revenues	193,286.24	402,950.00	47.97%	
Expenditures				
536-IRON REMOVAL PLANT	115,941.58	505,679.48	22.93%	
537-WATER DISTRIBUTION SYSTEM	33,182.93	217,660.00	15.25%	
TOTAL Expenditures	149,124.51	723,339.48	20.62%	
NET OF REVENUES & EXPENDITURES	44,161.73	(320,389.48)	-13.78%	
Fund 661 - MOTOR VEHICLE POOL FUND				
TOTAL Revenues	86,195.08	184,550.00	46.71%	
Expenditures				
270-DPW BUILDING AND GROUNDS	9,440.14	25,473.00	37.06%	
896-MOTOR VEHICLE POOL	278,658.44	505,280.00	55.15%	New fire truck
TOTAL Expenditures	288,098.58	530,753.00	54.28%	
NET OF REVENUES & EXPENDITURES	(201,903.50)	(346,203.00)	58.32%	
Fund 703 - CURRENT TAX FUND				
TOTAL Revenues	167.62	0.00		Interest earnings
TOTAL Expenditures	0.00	0.00		
NET OF REVENUES & EXPENDITURES	167.62	0.00		
TOTAL REVENUES - ALL FUNDS	2,717,963.76	4,607,878.69	58.99%	
TOTAL EXPENDITURES - ALL FUNDS	1,921,089.62	5,547,219.58	34.63%	
NET OF REVENUES & EXPENDITURES	796,874.14	(939,340.89)	84.83%	

****Subject to Approval****

**JONESVILLE CITY COUNCIL
Minutes of January 19, 2022**

A meeting of the Jonesville City Council was held on Wednesday, January 19, 2022 at the Jonesville Police Department, 116 W. Chicago Street, Jonesville, MI. Mayor Gerry Arno called the meeting to order at 6:30 p.m. Council members present were: Tim Bowman, Jerry Drake, Brenda Guyse, George Humphries Jr., and Andy Penrose.

Also present: Manager Gray, Treasurer Spahr, WWTP Supt. Boyle, DPW Supt. Kyser, Public Safety Director Etter, Attorney Lovinger, Kathleen Schmitt, Trinity Bird, Bruce Crews, David Clark and Lisa Adair.

Councilman Jerry Drake led the Pledge of Allegiance and moment of silence.

A motion was made by Tim Bowman and supported by Brenda Guyse to approve the agenda as presented with one addition: 4. B. Kathy Schmitt, Hillsdale County Commissioner Report. All in favor. Absent: Delesha Padula. Motion carried.

Trinity Bird, Executive Director of The Sauk, Hillsdale County Community Theatre, gave a yearly update to council.

Kathleen Schmitt, Hillsdale County Commissioner, gave a brief update to council.

A motion was made by Andy Penrose and supported by Brenda Guyse to appoint to fill the following vacancies:

DDA	Dr. Anthony Smith	Balance of Four-Year Term (through November 2023)
LDFA	Supt. Eric Weatherwax	Balance of Four-Year Term (through November 2023)
LDFA	Linda Garcia (Martinrea)	Balance of Four-Year Term (through November 2024)

All in favor. Absent: Delesha Padula. Motion carried.

A motion was made by Brenda Guyse to approve Resolution 2022-01 – Meetings of the Board of Review, establishing the meeting dates and times for the Board of Review. The motion was supported by Tim Bowman. Roll Call Vote: Ayes: Tim Bowman, Jerry Drake, Brenda Guyse, George Humphries Jr., Andy Penrose and Gerry Arno. Nays: None. Absent: Delesha Padula. Motion carried.

Brenda Guyse made a motion and was supported by Tim Bowman to affirm that the Income and Asset Guidelines will be used in the consideration of property tax exemption requests during 2022. All in favor. Absent: Delesha Padula. Motion carried.

A motion was made by Jerry Drake and supported by Brenda Guyse to accept the Planning Commission 2021 Annual Report and the 2022 Work Plan, as submitted by the Planning Commission. All in favor. Absent: Delesha Padula. Motion carried.

Per Council's request, IT Right provided a quote for HP 250 G8 15.6" Notebook and HP Chromebook to replace the existing Android tablets used by Council for electronic packet devices. Council expressed concern of wanting larger screens for viewing. Discussion ensued regarding the two quotes with consensus being that Council would prefer a windows-based device. Manager Gray and Finance Director Spahr will have options for Council to approve at the February 2022 Council meeting.

Discussion was held between David Clark and Council regarding a Deal carriage Mr. Clark owns and is inquiring about the City's interest in owning and/or displaying the item. Mr. Clark advised Council that the buggy is in need of restoration, and has been in his family for several years.

A motion was made by Brenda Guyse and supported by Jerry Drake to approve the minutes of December 15, 2021 (Regular Meeting) and the minutes of December 15, 2021 (Closed Session) as presented. All in favor. Absent: Delesha Padula. Motion carried.

Andy Penrose made a motion and was supported by George Humphries to approve the Accounts Payable for January 2022 in the amount of \$173,112.35. All in favor. Absent: Delesha Padula. Motion carried.

A motion was made by Brenda Guyse and supported by Tim Bowman to approve the Board and Commission minutes consisting of the LDFA, ZBA, and Planning Commission. All in favor. Absent: Delesha Padula. Motion carried.

Updates were given by Department Heads, Manager Gray and Council.

Mayor Arno adjourned the meeting at 7:41 p.m.

Submitted by:

Cynthia D. Means
Clerk

Gerald E. Arno
Mayor

<u>Vendor</u>	<u>Description</u>	<u>Amount</u>
APOLLO FIRE EQUIPMENT CO.	JFD - SCBA PURCHASE/FEMA GRANT	441,000.00
	JFD - HOSE NOZZLES/NEW TRUCK	1,866.00
	JFD - FIRE BOOTS/GLOVES	3,703.62
	JFD - EXTRICATION GLOVES	888.70
		447,458.32
BAKER TILLY MUNICIPAL ADVISOR	SEWER - CONTINUING DISCLOSURE	750.00
BAKER, VICKI/B & B CLEANING,	CLEANING SERVICES	480.00
BRINER OIL CO., INC.	JFD - GASOLINE/ACCT 25	96.88
	MVP - ANTIFREEZE/ACCT 26	619.30
	MVP - BULK TANK	300.76
	MVP - BULK TANK	437.90
	MVP - BULK TANK	227.20
	NVP - BULK TANK	230.96
	JFD - GASOLINE/ACCT 25	(42.99)
	JFD - GASOLINE/ACCT 25	78.16
		1,948.17
BUTTERS EXCAVATING & LAWN CAF	CEMETERY MAINT/SEXTON SERVICES	3,200.00
CENTURY A & E FACILITIES DESI	WWTP - LAB DESIGN & BIDDING	174.12
CLARK ELECTRIC, INC.	WWTP - PUMP REPAIRS	678.75
	WWTP - REPLACE PLC POWER SUPPLY	1,338.91
		2,017.66
CLEAR VIEW B.R. LLC	JPD - OUTSIDE WINDOW CLEANING	15.00
COLOSSUS, INC/DBA INTERACT PU	JPD - SOFTWARE MAINT FEE	3,216.23
CONSUMERS ENERGY	DOWNTOWN/STREETSCAPE LIGHT ELECTRICITY	871.47
	CITY-WIDE STREET LIGHT ELECTRICITY	1,859.50
	DDA - UNMETERED PARKING LOT LIGHT ELECTRICITY	32.99
	CITY-WIDE LED LIGHT ELECTRICITY	688.28
	JPD ELECTRICITY	236.71
	FREEDOM MEMORIAL ELECTRICITY	49.05
	DDA - METERED PARKING LOT LIGHT ELECTRICITY	93.21
	FAST PARK ELECTRICITY	406.72
	CITY HALL SECOND FLOOR ELECTRICITY	29.36
	JFD - TRAINING ROOM ELECTRICITY	79.96
	JFD TRUCK BAY ELECTRICITY	179.05
	RADIO TOWER ELECTRICITY	40.63
	CITY HALL ELECTRICITY	89.39
	DPW BUILDING ELECTRICITY	264.71
	WRIGHT ST PARK ELECTRICITY	35.33
	598 IND PKWY SPRINKLER METER ELECTRICITY	29.79
	WATER TOWER ELECTRICITY	100.50
	100 DEAL PKWY SPRINKLER METER ELECTRICITY	35.06
	500 IND PKWY SPRINKLER METER ELECTRICITY	33.06
	WWTP ELECTRICITY	5,273.52
	CITY-WIDE LED LIGHT ELECTRICITY	26.37
	CEMETERY ELECTRICITY	40.69
	IRON REMOVAL PLANT ELECTRICITY	1,304.45
	DDA BUILDING ELECTRICITY	412.08
		12,211.88
CURRENT OFFICE SOLUTIONS	OFFICE SUPPLIES	86.80
	OFFICE SUPPLIES	21.21
	OPERATING SUPPLIES	66.19
	COPIER MAINTENANCE	97.88
	JFD - OPERATING SUPPLIES	26.40
	REC - OPERATING SUPPLIES	45.70
		344.18
DENNING DOUG	UB refund for account: 000369-02	51.96
DETROIT SALT COMPANY	SALT	2,631.69
	SALT	2,712.77
		5,344.46
D-P EQUIPMENT CO.	MVP - REPAIRS	26.90
EDP OF HILLSDALE COUNTY	2022 MEMBERSHIP	15,000.00
ELHORN ENGINEERING COMPANY	WATER - SUPPLIES	1,157.00
FERGUSON WATERWORKS #3386	WATER - METER RADIO READERS	642.84

<u>Vendor</u>	<u>Description</u>	<u>Amount</u>
G & G GLASS, INC.	JPD - WINDOW REPAIRS	352.96
GREAT DANE FIT TESTING	JFD - SCBA FIT TESTING	600.00
	JFD - SCBA FIT TESTING	150.00
		750.00
GRIFFITHS MECH CONTRACTING,	IWWTP - AIR MAKE UP UNIT	7,825.00
	WWTP - REPAIR AIR MAKE UP UNIT #2	464.83
		8,289.83
HILLSDALE CITY FIRE DEPARTMENT	JFD - FIRST AID KITS	344.59
HILLSDALE COUNTY TREASURER	TAX TRIBUNAL - TAX BILLBACK	768.54
	KYSER/MIX/SPAHR/SUTTON - BOR TRAINING	40.00
		808.54
HILLSDALE HOSPITAL	JPD - EMPLOYMENT PHYSICAL	194.97
HOWELLS MECHANICAL SERVICE INC	WWTP - GARAGE HEATER REPAIRS	2,030.60
IDEXX DISTRIBUTION CORP.	WATER - OPERATING SUPPLIES	1,726.41
JONESVILLE HARDWARE	SUPPLIES/REPAIRS	487.46
JONESVILLE LUMBER	CITY HALL REPAIRS	248.91
JONESVILLE, CITY OF	CITY HALL WATER/SEWER	49.53
	JFD WATER/SEWER	68.24
	JPD WATER/SEWER	49.53
	DPW WATER/SEWER	49.53
	WWTP WATER/SEWER	230.08
	WRIGHT ST PARK WATER/SEWER	37.23
		484.14
KEN STILLWELL FORD-MERCURY, I	JPD - 2019 FORD/OIL CHANGE	40.25
LOVINGER & THOMPSON, P.C.	LEGAL FEES	92.50
MICH ASSOC OF MUNICIPAL CLERKS	MEANS - 2022 MEMBERSHIP RENEWAL	60.00
MICHIGAN GAS UTILITIES	IRON REMOVAL PLANT GAS/HEAT SERVICE	261.41
	JPD GAS/HEAT SERVICE	157.81
	JFD GAS/HEAT SERVICE	465.03
	CITY HALL GAS/HEAT SERVICE	139.62
	GAS LIGHT SERVICE	63.05
	WWTP GAS/HEAT SERVICE	2,640.28
	DPW GAS/HEAT SERVICE	291.60
		4,018.80
MICHIGAN WATER ENVIRONMENT AS	HUGHES - MEMBERSHIP RENEWAL	80.00
MML WORKERS COMPENSATION FUN	WORK COMP QUARTERLY BILLING	2,524.00
NORTH EAST FABRICATION CO, INC	JFD - JAWS HOLDERS/NEW TRUCK	375.00
PERFORMANCE AUTOMOTIVE	OPERATING SUPPLIES	79.89
POSTMASTER	POSTAGE - WATER/SEWER BILLS	279.06
STOCKHOUSE CORPORATION	JFD - SUPPLIES	60.00
TRACTOR SUPPLY CREDIT PLAN	PARKING LOTS - ICE MELT	49.95
TRI-COUNTY INTERNATIONAL TRUCK	MVP - TRUCK REPAIRS	116.23
UNIFIRST CORPORATION	MVP - SHOP TOWELS	26.22
	WWTP - UNIFORM RENTAL	40.20
	WWTP - UNIFORM RENTAL	40.20
	JPD - FLOOR MATS	29.50
	MVP - SHOP TOWELS	26.22
	WWTP - UNIFORM RENTAL	40.20
	WWTP - UNIFORM RENTAL	40.20
		242.74
VERIZON WIRELESS	DPW CELL PHONE	25.00
WATKINS, LEVI/DBA WATKINS FEN	IND PARK FENCE REPAIRS	800.00
	WWTP - FENCE REPAIRS	1,000.00
		1,800.00
WELLS EQUIPMENT SALES, INC.	MVP - REPAIRS	25.00
	Total:	519,625.55

Jonesville Downtown Development Authority
Regular Meeting
Minutes of January 11, 2022

Present: Don Toffolo, Gerry Arno, Gale Fix, Abe Graves, Joe Ruden and Mary Ellen Sattler.

Absent: Penny Sarles, Chris Fast and one vacancy.

Also Present: Jeff Gray and Tim Bowman

Chairman Don Toffolo called the meeting at the Jonesville Police Department, 116 W. Chicago Street, Jonesville, MI to order at 8:30 a.m.

Joe Ruden made a motion and was supported by Gale Fix to approve the agenda as presented. All in favor. Motion carried.

A motion was made by Gerry Arno and supported by Mary Ellen Sattler to approve the minutes of September 14, 2021. All in favor. Motion carried.

Gerry Arno made a motion and was supported by Joe Ruden to approve the minutes of November 9, 2021. All in favor. Motion carried.

Councilman Tim Bowman thanked the members for their willingness to serve on the DDA.

A motion was made by Gerry Arno to accept the Financial Report through November 30, 2021. The motion was supported by Abe Graves. All in favor. Motion carried.

A motion as made by Gale Fix and supported by Joe Ruden to extend the RFP for 60 days and to request the RFP Committee brainstorm options for redevelopment of the Klein Tool Building. All in favor. Motion carried.

A motion was made by Gerry Arno and supported by Mary Ellen Sattler to affirm that the DDA approves staff's submittal of the FY 2020-21 Annual Report to the Michigan Department of Treasury along with a synopsis of DDA activities, according to Public Act 57 of 2018. All in favor. Motion carried.

A motion was made by Joe Ruden and supported by Mary Ellen Sattler to approve the Façade Grant in the amount of \$2,500 submitted by John and Rebekah Salazar, the new owners of the Nash Drug Store building, 237 E. Chicago Street, pending receipt of the sign quote and building drawing. All in favor. Motion carried.

A motion was made by Joe Ruden and supported by Abe Graves to move forward with the Road Diet Study Chicago Street (US-12) with Fleis & Vandenbrink, pending further discussion with the Michigan Department of Transportation regarding partnering on the \$17,800 study cost. The study would explore the feasibility of redoing the lanes of traffic through the downtown, and hold a public meeting for input on the proposed configuration. All in favor. Motion carried.

Manager Gray provided information of City Staff administering two rounds of donations from Consumers Energy to fund a gift card matching program. \$30,000 in gift cards to Downtown businesses before the holidays.

Christmas in Jonesville 2021 was sponsored by the DDA which included lighting of the Christmas tree, visits with Santa Claus and horse drawn wagon rides. Santa visited with approximately 100 children, with each child receiving coupons for free hot cocoa at Jilly Beans Too and a free cookie from the Jonesville Bakery.

Gale Fix made a motion and was supported by Joe Ruden to adopt the 2022 DDA meeting calendar. All in favor. Motion approved.

Manager Gray provided updates.

The next scheduled DDA Meeting is Tuesday, March 8, 2022 at 8:30 a.m.

A motion was made by Abe Graves and supported by Mary Ellen Sattler to adjourn the meeting at 9:40 a.m. All in favor. Motion carried.

Submitted by;

Cynthia D. Means
Clerk

**CITY OF JONESVILLE
PLANNING COMMISSION
Minutes of January 12, 2022**

A City of Jonesville Planning Commission meeting was held on Wednesday, January 12, 2022 at the Jonesville Police Department, 116 W. Chicago Street, Jonesville, MI. Chair Christine Bowman called the meeting to order at 7:00 p.m.

Present: Christine Bowman, Jerry Drake, Charles Crouch, Annette Sands and Olivia Stemen.

Absent: Jim Ackerson and one vacancy.

Also Present: Jeff Gray

Annette Sands led the Pledge of Allegiance and the moment of silence.

A motion was made by Jerry Drake and supported by Olivia Stemen to approve the agenda as presented. All in favor. Absent: Jim Ackerson. Motion carried.

Charles Crouch made a motion and was supported by Jerry Drake to approve the minutes from November 10, 2021. All in favor. Absent: Jim Ackerson. Motion carried.

A motion was made by Annette Sands and supported by Olivia Stemen to adopt the 2021 Annual Report. The Planning commission is required to submit an annual report of its activities to the City Council, pursuant to the State Enabling Act (Public Act 33 of 2008). All in favor. Absent: Jim Ackerson. Motion approved.

Jerry Drake made a motion to adopt the 2022 Work Plan. The work plan distinguishes between priority goals and those to pursue as time permits. Charles Crouch supported the motion. All in favor. Absent: Jim Ackerson. Motion carried.

A motion as made by Olivia Stemen and supported by Annette Sands to nominate the following for the 2022 Election of Officers: Christine Bowman, Chairwoman, Jerry Drake, Vice-Chairman and Jim Ackerson, Secretary. All in favor. Absent: Jim Ackerson. Motion carried.

Updates were provided by Manager Gray on the following: Klein Tool Building, Streetscape-Downtown, MDOT Repaving and Resurfacing Project scheduled for 2023, Arrival of new fire truck, Approval of FEMA Grant for Air Tanks and progress that has been made on the City Hall building.

The next meeting is scheduled for February 9, 2022 at 7:00 p.m.

The meeting was adjourned at 7:39 p.m.

Submitted by,

Cynthia D. Means
Clerk

City of Jonesville
Local Development Finance Authority
Special Meeting
Minutes of January 19, 2022

Present: Gerry Arno, Scott Campbell, Steve Harding, Rick Schaerer, Kathy Schmitt and Manager Jeff Gray.

Absent: Loretta Blank, Jim Parker and two (2) vacancies.

Chairman Schaerer called the meeting to order at the Jonesville Police Department, 116 W. Chicago Street, Jonesville, MI at 8:32 a.m.

Steve Harding made a motion and was supported by Kathy Schmitt to approve the agenda as presented. All in favor. Absent: Loretta Blank and Jim Parker. Motion carried.

A motion was made by Gerry Arno and supported by Kathy Schmitt to approve the minutes of June 16, 2021 and the Informational Meeting held on December 15, 2021. All in favor. Absent: Loretta Blank and Jim Parker. Motion carried.

Kathy Schmitt made a motion and was supported by Scott Campbell to accept the financial report through October 31, 2021. All in favor. Absent: Loretta Blank and Jim Parker. Motion carried.

Kathy Schmitt made a motion and was supported by Scott Campbell to affirm that the LDFA approves City Staff's submittal of the 2021-21 Annual Report to the Michigan Department of Treasury according to the new meeting requirements. All in favor. Absent: Loretta Blank and Jim Parker. Motion carried.

A motion was made by Gerry Arno and supported by Kathy Schmitt to approve a five-year lease (January 1, 2022 through December 31, 2026) with Connor and Kelsey Lewis in the amount of \$130.00 per acre, for a total annual revenue of \$4200.30. The lease is for farming undeveloped portions of the Industrial Park. All in favor. Absent: Loretta Blank and Jim Parker. Motion carried.

Steve Harding made a motion to approve the 2022 Economic Development investment in the amount of \$15,000 with Economic Development Partnership of Hillsdale County. The amount is consistent with the last fiscal year and has been budgeted. Kathy Schmitt supported the motion. All in favor. Absent: Loretta Blank and Jim Parker. Motion carried.

A motion was made by Gerry Arno and supported by Scott Campbell to adopt the 2022 Meeting Calendar. All in favor. Absent: Loretta Blank and Jim Parker. Motion carried.

Manager Gray and LDFA members provided updates.

The meeting was adjourned at 9:16 a.m.

Submitted by,

Cynthia D. Means
Clerk

JONESVILLE POLICE DEPARTMENT

116 W. Chicago St.
Jonesville, MI 49250-1106



(517) 849-2101
(517) 849-2520 (fax)

ACTIVITY SUMMARY FOR JANUARY 2022

Total reports written: 59

Accident, Hit & Run: 1
Accident, Public Roadway: 4
Accident, Private Property: 3
Alcohol Violations: 0
Assault(s): 1
Burglary: 1
Burglary Alarm: 1
Carrying concealed weapon: 0
CSC: 0
Damage to Property: 2
Domestic Violence: 3
Fraud: 0
Felonious Assault: 0
Flee and Elude: 0
General Assist: 9
Larceny: 2
Medical Emergency: 3
Mental Petition: 0
Natural Death: 0
Narcotic violation: 0
Noise Complaint: 0
Nuisance Animals: 0
Obstructing Justice: 0
Other Arrests: (warrants, traffic-DWLS/Revoked, etc.): 6
OUIL: 0
Retail Fraud: 14
Suspicious situation: 9
Traffic/Moving Violations: 46



**JONESVILLE FIRE DEPARTMENT
January 2022 SUMMARY**

114 W. Chicago St.
Jonesville, MI 49250
(517) 849-2101
(517) 849-2520 Fax

Total Calls for 2022 = 12

<u>Members</u>	<u>Date</u>	<u>Type of call</u>	<u>Location</u>	<u>City</u>	<u>Fayette</u>	<u>Scipio</u>	<u>Mutual</u>	<u>Training</u>
8	1/1/2022	Medical Assist	4680 Fitzpatrick Rd				x	
8	1/1/2022	PI Accident	9350 Homer Rd				x	
13	1/5/2022	Meeting	Station					x
6	1/6/2022	PDC Accident	Borden/Hastings Lk Rd			x		
3	1/12/2022	Medical Assist	9360 Milnes Rd				x	
12	1/13/2022	Vehicle Fire	US12/ Dobson		x			
6	1/17/2022	Medical Disregard	422 Parkwood Dr				x	
12	1/19/2022	Training	Station					x
7	1/20/2022	CO Alarm	205 Maumee St	x				
7	1/22/2022	Structure Fire	260 Gage St	x				
14	1/26/2022	Cleanup	Station					x
6	1/29/2022	Medical Assist	2700 N Hillsdale RD Lot 9				x	

Monthly Calls

Year Total Type of Call

<u>City</u>	<u>Fayette</u>	<u>Scipio</u>	<u>Mutual</u>	<u>Training</u>
2	1	1	5	3

	<u>City</u>	<u>Fayette</u>	<u>Scipio</u>	<u>Mutual</u>	<u>Training</u>
January	2	1	1	5	3
February					
March					
April					
May					
June					
July					
August					
September					
October					
November					
December					



JONESVILLE DEPARTMENT OF PUBLIC SAFETY



116 W. Chicago St.
Jonesville, MI 49250-1106

(517) 849-2101
Fax (517) 849-2520

The police department seen an increase in vehicle accidents this month. Our new part-time officer, Patrick Hann, started our FTO program this month. He will be in training for a minimum of three months.

The fire department responded to nine dispatched calls for service this month. Engine 39 was put in service along with all of our new self-contained breathing apparatus (SCBA's) we received.

MONTHLY OPERATING REPORT

January 2022

SUBMITTED: 2021

WATER FLOW

MAXIMUM	182,000
MINIMUM	112,000
AVERAGE	159,000
TOTAL	4.939 MG

WASTEWATER FLOW

MAXIMUM	322,300
MINIMUM	291,100
AVERAGE	307,500
TOTAL	9.8320 MG

CALLOUTS: 1 at the Wastewater Plant

OPERATION & MAINTENANCE

The plant was in compliance with the NPDES permit limitations during the month of January 2022.

The Wastewater Plant Laboratory processed 74 Bacteria tests, 27 Nitrate tests and 8 Nitrite tests in January.

Plant Staff relocated the lab to the garage and office areas in anticipation of the laboratory upgrade. The lab project began on January 10, 2022 and is progressing on schedule. The project should be completed except for a few minor punch list items by the February 16, 2022 Council meeting. Foulk Construction utilized local subcontractors for most of the project. The lone exception was new cabinet and countertop installation.

The power supply for control panel number1 failed and was replaced by Clark Electric. A spare power supply was purchased and placed in inventory. The plant has five different control panels and they are all the same age.

5-Day Biochemical Oxygen Demand

NPDES Permit 30 Day Average Limit is 20 mg/l

NPDES Permit Daily Maximum is 30 mg/l

The BOD-5 test tells us how much of the oxygen in the water is being used up or demanded by the waste in the water. High oxygen demand will deplete the oxygen in the receiving water. This will have adverse effects on the quality of life (fish) in the Receiving stream.

Jonesville Monthly Average—2.4 mg/l

Average Percent Removal from the Raw Wastewater—98.3 %

Daily Maximum—5 mg/l

Total Suspended Solids

NPDES Permit Limit is 20 mg/l

Suspended solids are very important in controlling the process in the plant. Suspended solids are removed via settling clarifiers and are pumped to the anaerobic digester for treatment. The digested biosolids are applied to farmland at agronomic rates as fertilizer.

Jonesville Monthly Average—2.4 mg/l

Average Percent Removal from the Raw Wastewater—98.7%

Total Phosphorus

NPDES Permit Limit 1 mg/l Year Round

Phosphorus is a nutrient that promotes growth. In fact, farmers use phosphorus as a fertilizer on crop lands. Phosphorus is found in many cleaning agents and industrial processes. Excessive phosphorus in wastewater promotes the excessive growth of micro and macro-organisms in the receiving stream. In other words, phosphorus promotes excessive growth of algae and seaweed. These plants demand oxygen from the water and tend to decrease the quality of life in the receiving stream.

Jonesville Monthly Average—0.20 mg/l

Average Percent Removal from the Raw Wastewater—94.4%

Ammonia Nitrogen

NPDES Permit 30 Day Average Limit is 0.5 mg/l

NPDES Permit Daily Maximum is 2 mg/l

Ammonia Nitrogen is the result of bacterial decomposition of organic nitrogen. Examples Of organic nitrogen include animal and plant protein, amino acids and urea from urine. Ammonia nitrogen is a very unstable form of nitrogen. In wastewater plants ammonia nitrogen is oxidized to form nitrite nitrogen. Further oxidation of nitrite nitrogen will form the stable compound called nitrate nitrogen. This process is called nitrification and occurs in the trickling filter towers. If nitrification does not occur in the treatment plant, it will occur in the receiving stream once again depriving oxygen from the aquatic population. Because of the sensitive nature of the microorganisms involved in the nitrification process, the ammonia nitrogen limits are about the hardest to hit.

Jonesville Monthly Average—0.018mg/l

Average Percent Removal from the Raw Wastewater—99.9%

Jonesville Daily Maximum—0.20 mg/l

Brian Boyle

Jonesville Dept of Public Works

January 2022

Monthly Report

	Maintenance	Salt	Chloride	Top Dirt	COLD MIX
STATE HIGHWAYS	5 HRS DT .50 HR OT	13 Tons	0 Bag	0 Yd	0 Ton
MAJOR STREETS	7 HRS DT .50 HR OT	20.14 Tons	0 Bag	0 Yd	0 Ton
LOCAL STREETS	2 HRS DT 9 HRS OT	16 Tons	0 Bag	0 Yd	0 Ton
PARKING LOTS	0 HR DT 3.50 HRS OT	2.25Tons	0 Bag		0 Ton
POLICE STATION	.50 HR OT	0 Ton	0 Bag		
FIRE DEPARTMENT	.25 HR OT	.75 Ton	0 Bag		
SEWER DEPT	0 HR DT	0 Ton			
LDFA	0 HR OT				0 Ton
WATER	6 HRS DT 8.50 HRS OT			0 Yd	0 Ton
State Police	.25 HR OT	.75 Ton	0 Bag		

There were ten call outs.

The 7 call outs and overtime on State, Major, Local and Parking lots were for plowing and salting.

The 3 call outs on water and overtime was for a broken water main at 406 Parkwood Dr.

We repaired a broken water main on Walnut Street.

We repaired a broken water main at the corner of Parkwood Dr. and Greenbriar PL.

We hauled snow from Major and Local Streets and the Parking Lots.

We took down all of the Christmas Decorations.

We started to replace the main sewer line in City Hall as it needs replaced.

The large flower pots downtown were picked up and taken to the DPW grounds.

We have been doing maintenance on the equipment.

Mike Kyser



**SUNSET VIEW CEMETERY ACTIVITY REPORT
JANUARY 2022**

	Lot Sales*	Interments				Foundations Purchased	Burial Rights Transfers	Disinterments
		Adult	Child	Infant	Cremation			
January	0	1	0	0	0	0	0	0
February	0	0	0	0	0	0	0	0
March	1	2	0	0	0	0	0	0
April	2	0	0	0	1	4	0	0
May	3	2	0	0	1	2	0	0
June	2	0	0	0	4	2	0	0
July	0	0	0	0	3	2	0	0
August	2	1	0	0	1	1	0	0
September	3	1	0	0	2	1	0	0
October	0	1	0	0	1	0	0	0
November	0	1	0	0	2	1	0	0
December	1	1	0	0	0	1	0	0
2021 Totals	14	10	0	0	15	14	0	0
January	0	1	0	0	0	0	0	0
2022 Totals	0	1	0	0	1	0	0	0

* Number shows total burial spaces sold; may have been sold in lots of 1, 2, or 4 spaces

December/January Activities:

- Winter maintenance
- Database preparation

February/March Focus:

- Database conversion
- Budget preparation/planning